

# DECLARATION OF MAJOR/MINOR

CCAS Undergraduate Services Office  
801 22nd St, NW  
Phillips Hall 107  
Washington, DC 20052  
Phone: (202) 994-6210 Fax: (202) 994-6213



Arts &  
Sciences

Today's Date \_\_\_\_\_

Designated faculty members in each area of study will grant Major/Minor approvals. To declare a major/minor, visit the department **in person** and meet with the relevant individual(s) to fill out this document. Once you have completed and signed it, return this form to CCAS Undergraduate Advising (Phillips Hall 107).

Name: \_\_\_\_\_ GWid:   
Last Name First Name M.I.

Daytime Phone: \_\_\_\_\_ GW E-mail: \_\_\_\_\_@gmail.gwu.edu

### Name of Major(s)

\_\_\_\_\_

Concentration (if applicable): \_\_\_\_\_

\_\_\_\_\_

Concentration (if applicable): \_\_\_\_\_

- BA  BS  BFA
- Add  Drop  Keep

- BA  BS  BFA
- Add  Drop  Keep

### Name of Faculty Advisor

\_\_\_\_\_

\_\_\_\_\_

*If you list two majors, mark one of the below options:*  
Double major (two majors, one degree, 120 hrs.)   
\*Double degree (two majors, two degrees, 150 hrs.)   
*\*requires separate application*

### Name of Minor(s)

\_\_\_\_\_

\_\_\_\_\_

- Add  Drop  Keep

- Add  Drop  Keep

### Name of Faculty Advisor

\_\_\_\_\_

\_\_\_\_\_

**To declare a major or minor, the approved Plan of Study must be completed on side 2 of this form.**

|   |   |   |   |  |                                |
|---|---|---|---|--|--------------------------------|
| <input type="text"/> <input type="text"/> <input type="text"/><br>Degree Code | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Major Code | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Second Major Code  | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Minor Code         | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Second Minor Code | <b>Office<br/>Use<br/>Only</b> |
| <b>Double Degree:</b>   |   | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Concentration Code | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Concentration Code |  |                                |
| <input type="text"/> <input type="text"/> <input type="text"/><br>Degree Code | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Major Code | Double major <input type="checkbox"/>   | CCAS Approval _____   |  | Date _____                     |
|   |   | Double degree <input type="checkbox"/>  |   |  |                                |

This **Suggested Plan of Study** is an opportunity for you to discuss with your faculty all of the major or minor requirements and draft a tentative academic plan to meet those requirements. Although this is an informal document, it is your responsibility to communicate changes to your academic plan with your advisors. Please check all relevant policies, including: (a) **minimum of 12 credits in upper-level major coursework** and/or at least 6 credits of upper-level minor coursework must be completed in residence; (b) **no grade below C- in upper-level courses** (some departments require all courses to be a C- or higher); (c) **no required coursework for the major or minor may be taken P/NP.**

**Example:**

|  |                |
|--|----------------|
| <b>Semester:</b> Fall 2018             | <b>Credits</b> |
| MATH 1231 (Single-Variable Calculus I) | 3.00           |

| Semester: | Credits: | Semester: | Credits: |
|-----------|----------|-----------|----------|
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |

| Semester: | Credits: | Semester: | Credits: |
|-----------|----------|-----------|----------|
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |

| Semester: | Credits: | Semester: | Credits: |
|-----------|----------|-----------|----------|
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |

| Semester: | Credits: | Semester: | Credits: |
|-----------|----------|-----------|----------|
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |
|           |          |           |          |

If changes to the requirements in the *University Bulletin* are allowed but not listed on this form, it is the student's responsibility to ensure that these changes are communicated by the faculty officially through DegreeMAP.

**Departmental Approval(s)**

*Please note: Certain departments may require a faculty advisor's approval in addition to that of the department.*

Department Approval (1st Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

Department Approval (2nd Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

**I have reviewed the requirements for the major(s) and the minor(s) (where applicable) as stated in the current *University Bulletin* and understand what I must do to meet them.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_